

**BRADENTON POLICE DEPARTMENT
FORFEITURE GRANT PROGRAM
Information Sheet**



BRADENTON POLICE DEPARTMENT

FLORIDA CONTRABAND FORFEITURE GRANT PROGRAM

What is the program?

The Bradenton Police Department is pleased to announce its Annual Florida Contraband Forfeiture Grant Program. The purpose of this grant program is to provide financial support to neighborhood groups, associations, agencies, and non-profit organizations holding a 501(c)(3) or 501(c)(4) designation which are engaged in projects or programs that address the following areas of concern:

- Neighborhood safety;
- Crime prevention;
- Drug abuse education;
- Drug abuse prevention;
- Drug abuse treatment; or
- School Resource Officer Programs.

The Police Department's grant program provides grants without requiring the applicant to provide matching funds. There is no restriction on the amount of funding an applicant may request. Additionally, an applicant may request enough funding to cover their entire program or project, or any component of the program or project.

The grant amount the Police Department will distribute to successful applicants is within the sole discretion of the Chief of Police and is based, in part, on the amount of funds available.

Only one application per organization will be accepted. Applicants which offer multiple programs may include their different programs within one proposal. An applicant's proposal may request funding for any new project, ongoing program, or regularly held event, so long as the project, program, or event meets all of the eligibility criteria.

Who may apply?

The grant program will provide funds to community groups, associations, agencies, or non-profit organizations holding a 501(c)(3) or 501(c)(4) designation which provide services to **residents within the municipal boundaries of the City of Bradenton.**

Applicants will be required to provide a **federal tax identification number.**

What are the minimum application eligibility criteria?

Florida law permits funding for the support or operation of the following programs:

- a. Crime prevention;
- b. Neighborhood safety;
- c. Drug abuse education;
- d. Drug prevention;
- e. Drug treatment; or
- f. School Resource Officer Programs.

To be considered for funding a program or project must:

1. Fall within one of the statutory criteria, a. through f. above.
2. Submit a proposal describing their program or project and providing a detailed, itemized list of

items to be purchased with any awarded grant funds.

3. Follow the directions below regarding submission of the proposal.

Funds shall NOT be awarded for:

1. Salaries, stipends, etc.;
2. Food or beverages;
3. Travel or transportation expenses;
4. Video surveillance systems; or
5. Newsletters, advertising, flyers, pamphlets, blogs, social media, or other communication media.

Any organization which owes monies to the City of Bradenton will not receive funding until all debts and obligations are satisfied.

Any organization which has failed to completely and accurately account for all expenditures arising out of past forfeiture awards will not be eligible to receive additional funding.

All applicants approved for funding will be required to enter into a contract with the City setting forth the terms and conditions under which funds may be expended and outlining all accounting requirements.

What are the criteria to be selected for funding?

The following criteria will be used to evaluate requests for funding which meet the eligibility criteria. Projects or programs will be rated using the criteria listed below.

1. **Timeliness.** The application must be received at the Police Department prior to the deadline date and time. Applications received after the deadline date and time may not be considered.
2. **Preparation.** The applicant has produced a proposal that provides a clear understanding of the program or project, including time frames for completion, expected benefits to the community affected, and how it meets the criteria for the grant. The proposal must include a complete budget with supporting estimates, proper signatures, and has complied with all other requests outlined in the application package.
3. **Participation.** The applicant has a commitment from the participants in the program or project as well as the participation and support of community members, neighborhood associations, and local businesses.
4. **Neighborhood Impact.** The applicant should provide a clear understanding of how the program or project addresses a need in the community in addition to identifying the specific benefits to the residents of the neighborhood(s) affected.
5. **Individual Impact.** The program or project should attempt to make as large an impact as possible in each of the participant's lives. Projects of all sizes are welcome to apply for funding, however, the committee would like the grant monies to impact as many people's lives as possible.
6. **Project Quality.** The applicant has developed a program or project that is well planned, adequately budgeted, and is ready for implementation or is a part of a broader ongoing effort, and includes a well-defined method for demonstrating that the funds are expended appropriately.

7. **Originality.** The applicant has proposed a project that is original and addresses a problem that is not already being addressed by other entities within that neighborhood. Creative thinking is welcome and encouraged, but it must be accompanied by an action plan that has been researched and will succeed when implemented appropriately.
8. **Qualifications.** The applicant must demonstrate, via clearly stated qualifications, their ability to implement the proposed program or project.
9. **Past Performance.** Any applicant who has received grant funds in the past will be required to have fully conformed to the accounting requirements for that grant period before being considered for additional funding. Failure to meet the accounting requirements from a prior grant will eliminate any group from future additional funding.

How will the Police Department decide which projects are funded?

All proposals that meet the minimum eligibility criteria will be reviewed by the Funding Approval Committee which is comprised of the Chief of Police, the Assistant Chief, and the Police Legal Advisor. Upon reviewing the proposals, the Chief of Police will make the final determination of awards. The decision of the Chief of Police will be final.

How may my agency or organization apply?

Agencies or organizations wishing to receive these funds shall apply to the Bradenton Police Department Chief of Police for an appropriation. All applications must be **received** by the Bradenton Police Department **no later than July 31 at 4:00 p.m.** Applications received after 4:00 p.m. may not be considered for funding. Applications must be completed in full and properly executed.

Applications may be submitted by mail, hand-delivered, or scanned and sent via email:

Applications may be mailed to:

Bradenton Police Department
Attn: Elba Viruet
100 10th Street West
Bradenton FL 34205

Hand-Delivered to:

Front Desk in the Lobby of the Bradenton Police Department
Attn: Elba Viruet
100 10th Street West, Bradenton FL 34205
(Open from 6:30 AM until midnight every day)

Scanned and emailed to:

Elba.Viruet@BradentonPD.com.

Questions? Please contact Elba Viruet at (941) 932-9357 or Elba.Viruet@BradentonPD.com